To: Students expecting to receive an MA degree in the current quarter
From: Anne Ch’ien, Haskell 119

If you intend to receive the MA degree this quarter, you should be aware of the following requirements and deadlines:

1. File an Online Application for Degree in myUChicago before the end of the first week of the Quarter in which you hope to graduate. [application through myUChicao portal]

2. You must have registered for three quarters of Scholastic Residence which should include the completion of 9 courses for quality grades (no more than one for "P").

3. Approval of the M.A. paper by two readers from within Anthropology (approval forms available in H 119) is due in the Department (H 119) by Friday of the week three weeks prior to convocation. (Reminders: 1. MA papers are restricted 35 pages of text [double spaced; 12 point] exclusive of notes & bibliography. 2. MAs must be completed by the end of the Winter quarter of your third year in the program, with degree awarded no later than June of that year; if not, further registration will be blocked.) All other requirements for the degree must also be completed by that date.

4. A copy of the MA paper (via e-mail attachment) should be presented to the Department no later than the date of award of the degree. This copy is for the Departmental library.

All forms are available in the Department Office, Haskell 119. If you have questions, please call the office. (773/702-8551)

It would be particularly helpful for you to inform us the minute you find -- at any time during the quarter -- that you will not be able to meet any one of the requirements, and should therefore be deleted from the convocation list.

Please note that the last day to withdraw from the Convocation List without penalty in any given quarter is Friday of the fifth week of the quarter. Students who must be removed from the tentative convocation list after this date will be charged a reapplication fee which covers the cost of a diploma that has to be destroyed when you fail to receive the degree.

CONVOCATION. Beginning from January 2017, there will only be one Convocation per year (in June) although degrees will continue to be awarded in every quarter.